

Procedure & Regulations

1. Applicants may be considered for module exemption based on their post-secondary qualification (e.g. GCE 'A' Levels, ITE) and tertiary education.
2. There will be 2 periods of application. The 1st period of application is in Semester 1 and the 2nd is in Semester 2. The duration of application in each period is 3 weeks, 1 week before and 2 weeks after classes commence.
3. Application is by semester and not by year i.e. students *should* only apply for exemption from modules taken in the current semester. Where a module stretches across 2 semesters (1 year duration) students who have been granted exemption for that module in semester 1, need not reapply in semester 2 for that same module.
4. This application form **MUST** be completed in full, otherwise the application will not be considered. All applicants **MUST** attach the copies of their statements of results, certificates as well as the syllabus that they are using as a basis of their application. (ITE qualification holders only need to attach their results. They need not attach the course syllabus).
5. The student **MUST** continue to attend lectures for all modules pending the outcome of the application. Notification will be by post within 2 calendar weeks of request, for properly completed applications (with necessary attachments). Improperly completed applications may experience a delay in processing time.
6. Please refer to the table below for guidelines for selected modules.
7. **LATE APPLICATIONS WILL NOT BE ENTERTAINED.**

SP Module	Minimum Requirement for exemption (if any)
Bridging Mathematics	ITE qualification holders who have <ul style="list-style-type: none"> • GCE O-Level Maths with at least C6 or above OR • Passed BM49040 (Bridging Mathematics 1)
Institutional Modules <ul style="list-style-type: none"> • Common Core Modules • Education and Career Guidance • Wellness For Life Module • Financial Education • Electives 	<ul style="list-style-type: none"> • Diploma from any of the 5 polytechnics (NYP, NP, SP, TP, or RP) or a degree from the Autonomous Universities (NUS, NTU, SMU, SUTD, SIT or SUSS)

Note: No exemption is allowed if minimum requirements stated above are not met.